

## **CONSTITUTION**

### **NORTH DAKOTA BOWHUNTER'S ASSOCIATION**

#### **ARTICLE I.**

##### **NAME:**

The name of this organization shall be: NORTH DAKOTA BOWHUNTER'S ASSOCIATION also known as the North Dakota Bowhunters, abbreviation of NDBHA, Inc. or NDBA.

#### **ARTICLE II.**

##### **PURPOSE:**

To foster, expand and perpetuate the use of the bow and arrow in hunting all legal game animals, birds and predators and use in both indoor and outdoor competitive shooting. To cooperate with other archery groups in securing and maintaining better hunting conditions for bow hunters. To further the practice and sport of competitive archery, both field and target, and to encourage a spirit of good fellowship among all archers. To cooperate with conservation officials and game laws in the conservation of all legal game. To encourage the maintenance of approved field courses by other archery groups in North Dakota. To conduct an educational program to acquaint with the bow and arrow and its use as a practical and humane weapon and suitable under proper regulations for the hunting of all game and fish. To conduct an annual State Indoor and annual State Field Tournament, State Outdoor 3-D and an Annual State Indoor 3-D Tournament in accordance with the NDBA 3-D rules.

#### **ARTICLE III.**

##### **MEMBERSHIP:**

- 1) There shall be the following membership classes: Single, Family, Single Life, Family Life, Youth, Chartered Club, Honorary, and Dealer.
- 2) General membership shall be granted to anyone upon application and payment of regular dues and fees as set by the NDBA Board of Directors.
- 3) Honorary membership shall be with the exception of regular dues and may be granted for exceptional merit and service upon recommendation of the Board of Directors.
- 4) Dealer membership shall be granted to any business upon application and payment of dues. This shall be a non-voting membership.
- 5) All membership shall expire year to year except for life members.
- 6) No person shall be a member if he or she has been convicted of a violation of any hunting law or laws during the previous year.

**MEMBERSHIP REVOCATION:**

Any member, including life members, shall have their membership revoked upon conviction of a hunting or fishing violation which is considered a felony in the state or province in which such member is convicted. Notice of such revocation and forfeiture of any dues paid shall be sent by the secretary 60 days after being provided or obtaining a certified copy of a judgment of conviction. The member may request and shall be granted a hearing to consider reinstating regular membership no sooner than 5 years after such conviction. Such request for reinstatement shall be in writing and sent to the Secretary of the NDBA 30 days prior to any scheduled board meeting. The member may present evidence, in person, as to why membership should be reinstated. The board may by majority vote deliberate in closed session. Life membership shall not be granted or reinstated to any member whose membership was revoked for a felony under this provision.

Upon being provided or obtaining a certified copy of a judgment of conviction of a member of a hunting or fishing violation considered to be a misdemeanor the board shall set a hearing at the next regularly scheduled board meeting more than 30 days after receipt of the judgment to consider suspending or revoking the membership of such member. Notice of such hearing shall be sent by certified mail to the member 20 days before such hearing along with a copy of this paragraph. The member may present evidence, either in person or by telephone, as to why membership should not be revoked or suspended. The board may by majority vote deliberate in closed session. Suspension or revocation shall begin from the date of such majority vote of the board to suspend membership. No hearing is required if such member voluntarily surrenders their membership for a year. The member shall automatically be entitled to reapply for membership after one full year has passed from any revocation, suspension or surrender of membership under this paragraph.

If membership is suspended or revoked the member shall not be entitled to a refund of any fees or dues which have been paid. If the member had a family membership only the member whose membership is revoked shall be affected

**ARTICLE IV.**

**ANNUAL MEETING AND FISCAL YEAR:**

- 1) There shall be an annual meeting of the membership of this association within the first four months of the beginning of the year. Notice of the meeting must be sent to all members 20 days in advance of the meeting or published in the association newsletter preceding the meeting by 20 days.
- 2) The fiscal year of this association shall be from January 1 to December 31.

**ARTICLE V.**

**VOTING:**

1) Voting at the annual meeting:

- a) Voting at the annual meeting or at any special meeting of the membership shall be limited to one vote for each member who is currently paid up. Each honorary member has one vote.
- b) No proxy voting will be permitted at the annual meeting or at any special meeting of the membership of this association.

2) Voting at the Board of Directors meetings:

- a) Voting at the Board of Directors meetings may be done by written proxy, addressed to one of the directors present at the meeting. The addressee gains one vote thereby.
- b) A duly authenticated written proxy made and presented may be used to complete a quorum at any specific meeting for which it is used.
- c) A proxy shall be limited to any specific subject or may be a general proxy for any business undertaken at a specific meeting.
- d) A proxy shall be limited to the meeting for which it is issued.
- e) Each director and officer is entitled to one vote on any given subject, or any given motion at all Board meetings.
- f) A simple majority of directors present at the meeting, including those present by general proxy, shall constitute a quorum and may pass with a simple majority of those present any business that may come before them.
- g) A proxy shall be in a form similar to the following: "I hereby authorize \_\_\_\_\_ to vote for me at the North Dakota Bowhunters Association Board of Directors Meeting on \_\_\_\_\_, on the subject \_\_\_\_\_. Signed \_\_\_\_\_ Representing \_\_\_\_\_."

**ARTICLE VI.**

**ELECTIONS:**

- 1) The state shall be divided into areas determined by the membership. Each area will be appointed a representative living in that area by the President with the consent of the majority of the elected officers of NDBA. Such area representatives shall serve on the Board of Directors for a term of two years beginning upon appointment and continuing until the end of the day of the annual meeting. Area Representatives terms shall be staggered such that terms of Representatives from even numbered areas shall end in

even numbered years and terms of Representatives from odd numbered areas shall end in odd numbered years.

- 2) At the appropriate annual meeting, the membership present shall elect a President, a Vice-President, Secretary and Treasurer. These officers shall take office the day after the annual meeting.
- 3) The elected officers shall serve a two year term.
- 4) The officers so elected shall govern the Board Directors and Chairpersons and shall serve until duly replaced by election or in case of resignation or incapacity until an appointment of a successor.
- 5) The nominees for the positions of officers shall be required to state their willingness to accept the position and that if elected they will serve the association to the best of their ability.
- 6) No member of the Board of Directors can hold two positions on the board except the secretary/treasurer.
- 7) All vacancies of the Board of Directors shall be filled by appointment by the President with the consent of the majority of the board of directors, which consent may be obtained by meeting, telephone conference or electronic means such as e-mail.
- 8) The immediate past president shall be a voting member of the Board of Directors. If the immediate past president declines to serve, the position shall remain vacant until there is a succeeding immediate past president.

## **ARTICLE VII.**

### **OFFICERS AND BOARD OF DIRECTORS DUTIES:**

- 1) The Board of Directors shall consist of the President, Vice-President, Secretary/Treasurer, Press Secretary/Editor(s), and one representative from each area and the following Directors who shall act as committee chairpersons for their respective committee portfolio.
  - a) Membership and Publicity – will have year round responsibility developing promotional membership and activities for the state organization.
  - b) Competition and Tournament Director – will be responsible for keeping all affiliated clubs advised of the current NDBA rules governing tournaments and soliciting input from these clubs. Competition and Tournament Director - will be responsible for carrying out inspections of ranges, help with keeping the NDBA Tournament Guidelines current, and answering all questions pertaining to NDBA Tournament Guidelines.

- c) Government and Conservation – will have year round responsibility working with the Game & Fish Department and other government agencies and legislation for the state organization.
  - d) Education – will have year round responsibility developing bowhunter and archery education for the state organization.
  - e) Press Secretary/Editor(s) – will be responsible for preparing NDBA magazine and newsletters to go to membership and assist the membership and Publicity Director with public relations correspondence and publicity.
- 2) The Board of Directors shall control and manage the activities, policies, and property of the association in accordance with the Constitution and By-Laws.
  - 3) Minutes shall be kept of all meeting and if requested, read back to the membership at the next annual meeting and shall be published in the newsletter preceding the next annual meeting.
  - 4) The Directors and editors shall be appointed to a two year term by the President with the consent of the majority of the elected officers and vacancies shall be filled for the balance of the term by appointed by the President with the consent of the Board of Directors.
  - 5) The Board shall meet as often as deemed necessary for the performance of their duties.
  - 6) Whenever a meeting of the Board is considered impractical or unnecessary by the President and the Board shall be authorized to conduct business by correspondence, including electronic correspondence, or telephone and the results recorded by the Secretary.
  - 7) The President shall preside at all meetings, appoint all committees, and shall have powers to perform duties incident with his office.
  - 8) The Vice-President shall act in the President's behalf if the President is absent or unable to perform the duties of the office because of any cause beyond the President's control.
  - 9) The Vice-President shall be available for consultation to any and all members for the purpose of promoting the welfare of the association and have the power to perform the duties of the office.
  - 10) The Secretary shall keep all records of the association, serve all members for the meetings, conduct all correspondence and have the power to perform the duties incident to the office of the Secretary.
  - 11) The Treasurer shall receive and be the custodian of all money of the association and shall be authorized to make disbursements therefrom. The Treasurer shall keep accurate records of all income and disbursements and shall present a report at the

annual meeting, and in general have the power to perform the duties incident to the office of Treasurer.

12) Officers, Board of Directors, and Area Representatives shall follow the duties as set out in the By Laws of the North Dakota Bowhunters Association.

**ARTICLE VIII.**

AMENDMENTS:

1) This Constitution may be amended by two-thirds (2/3) of the current paid members present at any annual meeting or special meeting called for that purpose. Notice of a special meeting must be sent to all members 10 days in advance of the meeting or published in the newsletter sent at least 14 days prior to such meeting.

**ARTICLE IX.**

BY-LAWS:

1) By-laws may be adopted or amended at any annual meeting or special meeting by a simple majority vote of the current paid membership present at such meeting provided proper notice was given with the intent of the meeting.

**ARTICLE X.**

OFFICIAL POSITION OF THE NDBA:

The NDBA shall not express an official position, except as may be adopted by the Board of Directors or the general membership at the annual meeting in which notice of adopting an official position on a matter concerning the NDBA has been sent to all members 10 days in advance of any special meeting set for adoption of such official position or published in the NDBA newsletter and sent to the general membership at least 14 days prior to such meeting.

Amended this \_\_\_\_\_ day of March, 2023.

\_\_\_\_\_  
Steve Goroski - PRESIDENT

ATTEST:

\_\_\_\_\_  
SECRETARY

Previously amended - March 31, 2006, March 26, 2010, March\_\_\_\_, 2023