

CONSTITUTION AND BY-LAWS

NORTH DAKOTA BOWHUNTER'S ASSOCIATION

ARTICLE I.

NAME:

The name of this organization shall be: NORTH DAKOTA BOWHUNTER'S ASSOCIATION also known as the North Dakota Bowhunters, abbreviation of NDBHA, Inc. or NDBA.

ARTICLE II.

PURPOSE:

To foster, expand and perpetuate the use of the bow and arrow in hunting all legal game animals, birds and predators and use in both indoor and outdoor competitive shooting. To cooperate with other archery groups in securing and maintaining better hunting conditions for bow hunters. To further the practice and sport of competitive archery, both field and target, and to encourage a spirit of good fellowship among all archers. To cooperate with conservation officials and game laws in the conservation of all legal game. To encourage the maintenance of approved field courses by other archery groups in North Dakota. To conduct an educational program to acquaint with the bow and arrow and its use as a practical and humane weapon and suitable under proper regulations for the hunting of all game and fish on the American Continent. To conduct an annual State Indoor and annual State Field Tournament in accordance with the National Field Archery Association rules and to conduct an annual State Outdoor 3-D and an Annual State Indoor 3-D Tournament in accordance with the NDBA 3-D rules.

ARTICLE III.

MEMBERSHIP:

- 1) There shall be the following membership classes: Single, Family, Single Life, Family Life, Youth, Club, Honorary, and Dealer.
- 2) General membership shall be granted to anyone upon application and payment of regular dues and fees.
- 3) Honorary membership shall be with the exception of regular dues and may be granted for exceptional merit and service upon recommendation of the Board of Directors.
- 4) Dealer membership shall be granted to any business upon application and payment of dues. This shall be a non-voting membership.
- 5) All membership shall expire year to year except for life members.

- 6) No person shall be a member if he or she has been convicted of a violation of any hunting law or laws during the previous year.

MEMBERSHIP REVOCATION:

Any member, including life members, shall have their membership revoked upon conviction of a hunting or fishing violation which is considered a felony in the state or province in which such member is convicted. Notice of such revocation and forfeiture of any dues paid shall be sent by the secretary 60 days after being provided or obtaining a certified copy of a judgment of conviction. The member may request and shall be granted a hearing to consider reinstating regular membership no sooner than 5 years after such conviction. Such request for reinstatement shall be in writing and sent to the Secretary of the NDBA 30 days prior to any scheduled board meeting. The member may present evidence, in person, as to why membership should be reinstated. The board may by majority vote deliberate in closed session. Life membership shall not be granted or reinstated to any member whose membership was revoked for a felony under this provision.

Upon being provided or obtaining a certified copy of a judgment of conviction of a member of a hunting or fishing violation considered to be a misdemeanor the board shall set a hearing at the next regularly scheduled board meeting more than 30 days after receipt of the judgment to consider suspending or revoking the membership of such member. Notice of such hearing shall be sent by certified mail to the member 20 days before such hearing along with a copy of this paragraph. The member may present evidence, either in person or by telephone, as to why membership should not be revoked or suspended. The board may by majority vote deliberate in closed session. Suspension or revocation shall begin from the date of such majority vote of the board to suspend membership. No hearing is required if such member voluntarily surrenders their membership for a year. The member shall automatically be entitled to reapply for membership after one full year has passed from any revocation, suspension or surrender of membership under this paragraph.

If membership is suspended or revoked the member shall not be entitled to a refund of any fees or dues which have been paid. If the member had a family membership only the member whose membership is revoked shall be affected

ARTICLE IV.

ANNUAL MEETING AND FISCAL YEAR:

- 1) There shall be an annual meeting of the membership of this association within the first four months of the beginning of the year. Notice of the meeting must be sent to all members 20 days in advance of the meeting or published in the association newsletter preceding the meeting by 20 days.
- 2) The fiscal year of this association shall be from January 1 to December 31.

ARTICLE V.

VOTING:

1) Voting at the annual meeting:

- a) Voting at the annual meeting or at any special meeting of the membership shall be limited to one vote for each member who is currently paid up. Each honorary member has one vote.
- b) No proxy voting will be permitted at the annual meeting or at any special meeting of the membership of this association.

2) Voting at the Board of Directors meetings:

- a) Voting at the Board of Directors meetings may be done by written proxy, addressed to one of the directors present at the meeting. The addressee gains one vote thereby.
- b) A duly authenticated written proxy made and presented may be used to complete a quorum at any specific meeting for which it is used.
- c) A proxy shall be limited to any specific subject or may be a general proxy for any business undertaken at a specific meeting.
- d) A proxy shall be limited to the meeting for which it is issued.
- e) Each director and officer is entitled to one vote on any given subject, or any given motion at all Board meetings.
- f) A simple majority of directors present at the meeting, including those present by general proxy, shall constitute a quorum and may pass with a simple majority of those present any business that may come before them.
- g) A proxy shall be in a form similar to the following: "I hereby authorize _____ to vote for me at the North Dakota Bowhunters Association Board of Directors Meeting on _____, on the subject _____. Signed _____ Representing _____."

ARTICLE VI.

ELECTIONS:

- 1) The state shall be divided into areas determined by the membership. Each area will be appointed a representative living in that area by the President with the consent of the majority of the elected officers of NDBA. Such area representatives shall serve on the Board of Directors for a term of two years beginning upon appointment and

continuing until the end of the day of the annual meeting. Area Representatives terms shall be staggered such that terms of Representatives from even numbered areas shall end in even numbered years and terms of Representatives from odd numbered areas shall end in odd numbered years.

- 2) At the appropriate annual meeting, the membership present shall elect a President, a Vice-President, Secretary and Treasurer. These officers shall take office the day after the annual meeting.
- 3) The elected officers shall serve a two year term.
- 4) The officers so elected shall govern the Board Directors and Chairpersons and shall serve until duly replaced by election or in case of resignation or incapacity until an appointment of a successor.
- 5) The nominees for the positions of officers shall be required to state their willingness to accept the position and that if elected they will serve the association to the best of their ability.
- 6) No member of the Board of Directors can hold two positions on the board except the secretary/treasurer.
- 7) All vacancies of the Board of Directors shall be filled by appointment by the President with the consent of the majority of the board of directors, which consent may be obtained by meeting, telephone conference or electronic means such as e-mail.
- 8) The immediate past president shall be a voting member of the Board of Directors. If the immediate past president declines to serve, the position shall remain vacant until there is a succeeding immediate past president.

ARTICLE VII.

OFFICERS AND BOARD OF DIRECTORS DUTIES:

- 1) The Board of Directors shall consist of the President, Vice-President, Secretary/Treasurer, NFAA Director, two Press Secretary/Editor(s), and one representative from each area and the following Directors who shall act as committee chairpersons for their respective committee portfolio.
 - a) Membership and Publicity – will have year round responsibility developing promotional membership and activities for the state organization.
 - b) Competition and Tournament/NFAA Director – will be responsible for keeping all affiliated clubs advised of the current NFAA rules governing tournaments and soliciting input from these clubs. NFAA Director - will be responsible for carrying out inspections of ranges, help with NFAA rules, and answering all questions pertaining to NFAA.

- c) Government and Conservation – will have year round responsibility working with the Game & Fish Department and other government agencies and legislation for the state organization.
 - d) Education – will have year round responsibility developing bowhunter and archery education for the state organization.
 - e) Press Secretary/Editor(s) – will be responsible for preparing NDBA magazine and newsletters to go to membership and assist the membership and Publicity Director with public relations correspondence and publicity.
- 2) The Board of Directors shall control and manage the activities, policies, and property of the association in accordance with the Constitution and By-Laws.
 - 3) Minutes shall be kept of all meeting and if requested, read back to the membership at the next annual meeting and shall be published in the newsletter preceding the next annual meeting.
 - 4) The Directors and editors shall be appointed to a two year term by the President with the consent of the majority of the elected officers and vacancies shall be filled for the balance of the term by appointed by the President with the consent of the Board of Directors.
 - 5) The Board shall meet as often as deemed necessary for the performance of their duties.
 - 6) Whenever a meeting of the Board is considered impractical or unnecessary by the President and the Board shall be authorized to conduct business by correspondence, including electronic correspondence, or telephone and the results recorded by the Secretary.
 - 7) The President shall preside at all meetings, appoint all committees, and shall have powers to perform duties incident with his office.
 - 8) The Vice-President shall act in the President's behalf if the President is absent or unable to perform the duties of the office because of any cause beyond the President's control.
 - 9) The Vice-President shall be available for consultation to any and all members for the purpose of promoting the welfare of the association and have the power to perform the duties of the office.
 - 10) The Secretary shall keep all records of the association, serve all members for the meetings, conduct all correspondence and have the power to perform the duties incident to the office of the Secretary.
 - 11) The Treasurer shall receive and be the custodian of all money of the association and shall be authorized to make disbursements therefrom. The Treasurer shall keep

accurate records of all income and disbursements and shall present a report at the annual meeting, and in general have the power to perform the duties incident to the office of Treasurer.

ARTICLE VIII.

AMENDMENTS:

- 1) This Constitution may be amended by two-thirds (2/3) of the current paid members present at any annual meeting or special meeting called for that purpose. Notice of a special meeting must be sent to all members 10 days in advance of the meeting or published in the newsletter sent at least 14 days prior to such meeting.

ARTICLE IX.

BY-LAWS:

- 1) By-laws may be adopted or amended at any annual meeting or special meeting by a simple majority vote of the current paid membership present at such meeting provided proper notice was given with the intent of the meeting.
- 2) FEES AND DUES:
 - A) The dues for this association shall be set by the membership.
- 3) TOURNAMENTS:
 - A) The association shall hold State Championship Indoor and Outdoor Tournaments as listed in the Constitution each year. The Association shall award an archery tournament to a club only after that club demonstrates that it has the ability to maintain or improve the quality of the tournament.
 - B) The Board of Directors shall determine the club and location where the tournaments for the State Championship shall be held.
 - C) A written bid from the club asking to host a State Championship Tournament shall be on file with the Secretary one day prior to the annual meeting. If there are none, the members may consider a verbal bid presented by an authorized representative of any affiliated club. If no bids are submitted, the Board of Directors may consider and accept any subsequent written bid from an affiliated club.
 - D) State Tournaments shall be hosted only by a chartered club of the association and the NFAA.
 - E) All championship awards shall be on scratch score basis only.

- F) The State Outdoor 3-D Tournament shall be shot in accordance with the NDBA State Tournament guidelines.
 - G) The host club at any state championship shall be required to pay a predetermined fee set by the membership, to the state association for each individual entered in each event. These monies are to go into the state association general fund.
 - H) The State Indoor 3-D Tournament shall be shot in accordance with the NDBA State Tournament guidelines.
 - I) Host clubs shall follow "Host Club Guidelines for State Tournaments" when hosting any state tournament. These guidelines will be put out by the NDBA Board of Directors.
 - J) State Tournament Guidelines shall be approved by the NDBA Board of Directors.
- 4) BIG GAME AWARDS:
- A) To promote and encourage the use of the bow and arrow in hunting big game, the association shall, upon proper application to the Secretary, issue a Big Game Award to each member who, while a current member, has lawfully taken a Big Game animal by use of the bow. (These need not be taken in North Dakota only.)
 - B) Big Game animal shall be this listed by the NFAA as Big Game.
 - C) The application for this award shall be available from the Secretary. Applications must be filed with the Secretary at least 10 days prior to the annual meeting following the immediately preceding season in which the animal was taken.
 - D) No charge will be made to the applicant for the Big Game Award.
- 5) BIG BUCK AWARD:
- A) The association may, at its discretion, give an award for the largest animal shot in each of the Big Game classes in North Dakota by a member of NDBA who is a paid member at the beginning of the season for that species. Scoring will be according to the Pope and Young standards.
- 6) BOW HUNTING LEGISLATION:
- A) Legislation proposals to be introduced at the request of the association shall be presented to the board of directors at any regular meeting or a special meeting called for that purpose, for approval by 2/3 of the board members present at that such meeting.
 - B) Legislative action affecting bowhunting and/or conservation introduced not at the request of this association shall, when deemed necessary, be acted upon by the Board of Directors without presentation to the membership.

7) ARCHERY RECOGNITION AWARDS:

A) The Board of Directors shall have the authority to establish awards of honors, with appropriate requirements, for recognizing exceptional archers or archery achievements in target or hunting.

8) NATIONAL BOWHUNT:

A) No person or team shall represent the NDBA without first being approved by the Board of Directors.

9) STATE BANQUET:

A) The Board of Directors shall determine the club and location where the State Banquet will be held.

Hosting clubs shall follow "Host Club Guidelines for State Tournaments" when hosting the Annual State Banquet. These guidelines will be put out by the NDBA Board of Directors.

ARTICLE X.

OFFICIAL POSITION OF THE NDBA:

The NDBA shall not express an official position, except as may be adopted by the Board of Directors or the general membership at the annual meeting in which notice of adopting an official position on a matter concerning the NDBA has been sent to all members 10 days in advance of any special meeting set for adoption of such official position or published in the NDBA newsletter and sent to the general membership at least 14 days prior to such meeting.

Amended this 26th day of March, 2010.


KENT REIERSON - PRESIDENT

ATTEST:


NANCY BUECHLER - SECRETARY

Previously amended March 31, 2006